



KANSAS BOARD OF REGENTS

Career and Technical Education Perkins V Core Indicators Report for Carl D. Perkins Grant

OVERVIEW: This report provides institutions with the guidelines for calculating the three federally required indicators. Institutions should use the Core Indicators report to review both overall institutional values as well as program level values. While only the institutional overall value will be negotiated with the Board of Regents, reviewing the program level information will help the institution determine performance gaps.

While the Core Indicator report is available (on the reports tab of the DRP website) as soon as the institution locks the Academic Year (AY) submission, it is important to note that core indicator percentage values change throughout the year. This is because the Perkins V indicator formulas allow institutions and KBOR staff to track students into other postsecondary institutions and credentials earned.

WEBSITE PROFILE: When logged into the DRP website, users are always asked to select a period and year for the data they want to view or submit. This is referred to as the profile. The core indicators reports are only viewable when the user is in the KHEDS project. It will be available in “Reports” tab for KSPSD AY period.

DATES: The data reflected in the reports match the year in the profile of the KSPSD website. For example, if the profile is set to year 2018, the data in the report will be from Academic Year 2018 (roughly summer 2017, Fall 2017, and spring 2018). Core Indicators reports are available from 2008 through the most recently completed Follow-up Collection Report.

QUESTIONS: Questions regarding the formulas for the core indicators report should be directed to the Kansas Board of Regents Data, Research and Planning (DRP) staff. The best practice is to send an email message to IRHelp@ksbor.org. This message will be sent to several DRP staff members, assuring that someone will be reviewing the questions and preparing responses.

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Student Definitions and Measurement Approaches for the Core Indicators of Performance Under the Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Indicator 1P1 – Postsecondary Placement

Statute Language: The percentage of CTE concentrators who, during the second quarter after program completion, remain enrolled in postsecondary education, are in advanced training, military service, or a service program that receives assistance under title I of the National and Community Service Act of 1990 (42 U.S.C. 12511 et seq.), are volunteers as described in section 5(a) of the Peace Corps Act (22 U.S.C. 2504(a)), or are placed or retained in employment.

Numerator: Number of CTE concentrators who, during the 2nd quarter after exit, remain enrolled in postsecondary education, are in advanced training, military service, or a service program, or a service program, or are placed or retained in employment.

Denominator: Concentrators who have completed program of study (reached an exit point)

Indicator 2P1 – Earned Recognized Postsecondary Credential

Statute Language: The percentage of CTE concentrators who receive a recognized postsecondary credential during participation in or within 1 year of program completion.

Numerator: Concentrators who received a postsecondary credential during recent program year or within 1 year of completing an exit point (previous academic year).

Denominator: Number of CTE concentrators who left postsecondary education in the prior reporting year.

Indicator 3P1 – Non-traditional program concentration

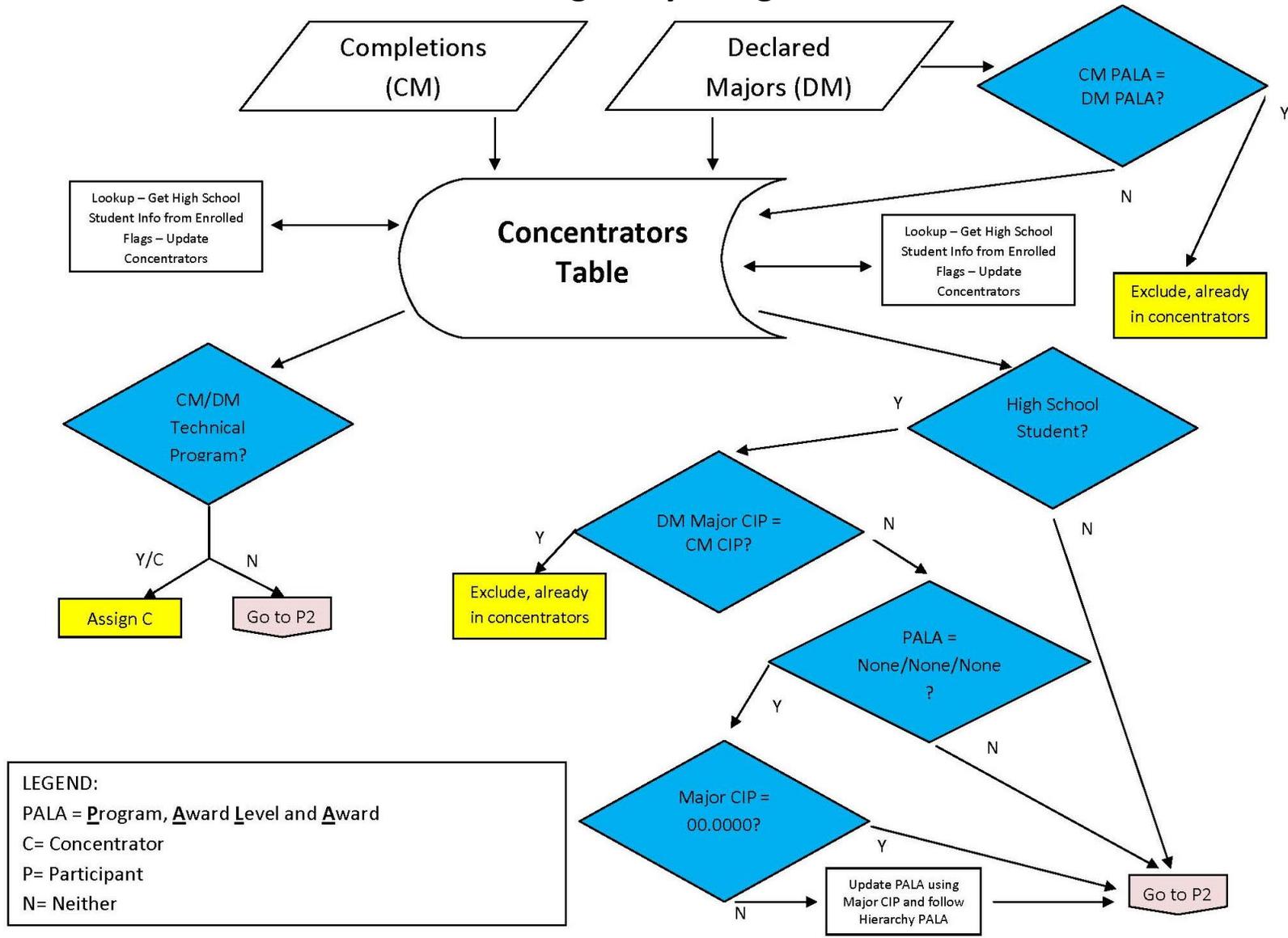
(gender based, e.g. female welder or male nurse)

Statute Language: The percentage of CTE concentrators in career and technical education programs and programs of study that lead to non-traditional fields.

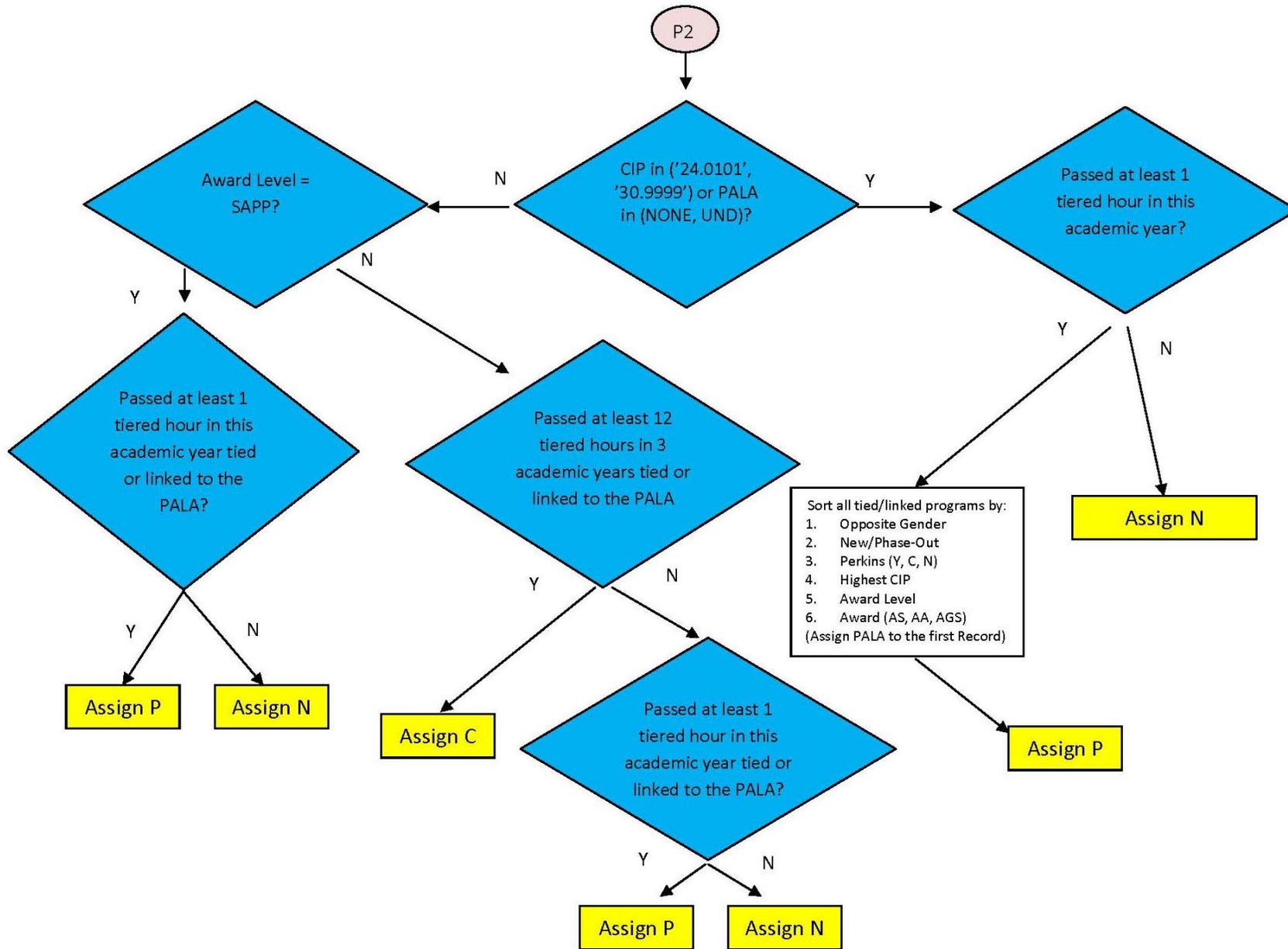
Numerator: Number of CTE concentrators, from underrepresented gender groups, in career and technical education programs and programs of study that lead to non-traditional fields.

Denominator: Number of CTE concentrators in a CTE program or program of study that leads to a nontraditional field, during the reporting year.

Appendix 10 Perkins Eligibility Assignment



LEGEND:
 PALA = Program, Award Level and Award
 C= Concentrator
 P= Participant
 N= Neither



Data Submission Steps

- Submit all required files for the KSPSD Academic Year (AY) collection.
- Run edits and correct all submission fatal errors. Review submission warnings and correct any as necessary.
- If the edit report returns zero fatal errors, a “Run Reports” routine will begin to assign the Perkins eligibility. When “Run Reports” has been completed several Perkins reports links will appear.

Perkins Reports: populate on KSPSD tab when edit report returns zero fatal errors

Perkins Concentrators Report (PDF) – provides summary statistics for all students who are concentrators in Perkins approved programs. This data should be reviewed closely. It summarizes the data that will be used for Perkins accountability.

Perkins Eligibility Assignment – provides a listing of each student and their eligibility (concentrator, participant, none) as well as student first and last name, student ID, SSN, CIP, and PALA in Perkins approved programs. The report can be filtered to focus on one group or the other.

Core Indicators – A report that indicates how each program, by CIP code, has performed against the institution’s negotiated performance targets. As with the Preliminary Follow-up download, this report varies depending on which submission of the KSPSD collection the user is viewing. More details about how this report is calculated can be found in Appendix 8. If errors are found on these reports, it might be necessary to correct the data submitted by the institution. Institutions can access the original academic year files and make the necessary corrections by uploading a new file or by making the corrections through the file’s form. After ANY changes are made to the original files, the user will need to return to step 2 of this process and re-run reports.

- **Core Indicators Report Detail – this reporting tool can be utilized to identify individual students that comprise the Denominator and Numerator total headcounts for each Core Indicator within each CIP code.**

Pell Counts Report – a list of all students who have been identified as a concentrator (in a program eligible for Perkins funding) and who have been submitted as a Pell recipient. This information is used by KBOR Perkins staff to calculate an institutional Perkins allocation. In the allocation formula students are counted as Full-time, $\frac{3}{4}$ - time, half-time, $\frac{1}{4}$ - time or are omitted. The assignment to these categories is determined based on the number of credit hours attempted by the student during each semester in which the student receives the Pell grant.

Full-time means the concentrator has 30 or more total hours for the year while receiving the Pell Grant.

$\frac{3}{4}$ - time means the concentrator has at least 22.5 total hours for the year but less than 30 hours while receiving the Pell Grant.

Part-time means the concentrator has at least 15 total hours for the year but less than 22.5 hours while receiving the Pell Grant.

$\frac{1}{4}$ - time means the concentrator has at least 8 – 14 hours for the year while receiving the Pell Grant.

NOTE: When determining the student's hours applicable to the formula, KBOR staff will capture only those hours listed when the Pell recipient value equals Y. **This means that a Y value for the Pell recipient flag must be populated for EVERY term that the Perkins eligible student receives the Pell.**

Follow-up Download¹ - This report shows all students who have been identified as a concentrator. All concentrators will have at least one record in this file with the student's name, ID, program, and award level appearing. These data depend upon data submitted by, so all institutional data must be submitted for this report to be accurate. This report is generated for institutions as soon as reports are generated during the Academic Year collection (September). This allows institutions the ability to begin the process of gathering data to provide in January for the Follow Up Collection.

NOTE: Some values in this file will change depending on which KSPSD collections have been completed. As the institution is completing the AY collection but before the Fall collection is locked, the Perkins criteria will be the only one field populated. During the Fall collection," the enrolled in Fall "and "enrolled where" fields will begin populating but those values will not be final until all institutions have locked the Fall collection.

After the institution has reviewed all the reports and is satisfied that all data is accurate, the institution must lock the submission. After locking, KBOR will run standard quality assurance reports. Institutions should use the certification/review period to review data with President/CAO before data is certified.

¹ The Follow-Up Download includes all concentrators and Stand-alone Program completers. Not all students in the follow-up are eligible for Perkin, but all students in the follow-up download must be followed-up on for other KBOR reporting.

Perkins Key Data Fields within the KHEDS data submissions:

KSPSD

File	Data Field	Note
All AY files	SSN	Must be the same value across 3 years of data
All AY files	Student ID	Must be the same value across 3 years of data
Enrolled Flags	Number Credit Hours Attempted	Used for Perkins allocation
Enrolled Flags	Pell Recipient	Used for Perkins allocation
Declared Majors (AY collection)	Program Code	
Declared Majors (AY collection)	Award Level	
Declared Majors (AY collection)	Award	
Completions	Program Code	
Completions	Award Level	
Completions	Award	
Student Flags	All fields used for Federal Report	
Student Follow Up	All fields used for Federal and State Reports	

Program Inventory

- Program Code, Award Level, and Award must match the same fields in KSPSD submission.
- Program must be assigned by KBOR staff as a Perkins approved program, either as a Y or Conditional.
- Program CWP must correctly identify the courses considered part of the program or courses that are linked to the program.

Course Inventory

- The Tiered/Non- tiered value (referred to as Tech Gened Type in the database) must be correctly assigned by KBOR staff as either a Tiered (T) or Nontiered (N) course.

Definitions:

Concentrator – A postsecondary/adult student who: (1) earns at least 12 CTE technical credits within a single CTE program area sequence that is comprised of 16 or more academic and technical credits and terminates in the award of an industry-recognized credential, a certificate or a degree; or (2) completes a short term CTE program sequence of less than 16 credit hours that terminates in an industry-recognized credential, a certificate or an associate degree.

Participant – A postsecondary/adult student who has earned one (1) or more CTE credits in any career and technical (CTE) program area.

Perkins Approved Program – A program identified as being eligible for Perkins funds by Workforce Development staff at KBOR. Institutions can verify a program is Perkins Approved by viewing the listing of the institutional programs in the Program Inventory project of the KSPSD System. Note: Beginning with the 2010-2011 data collections, the possible values for a Perkins Approved Program are Y= Perkins approved, N= Not Perkins approved or C= conditionally approved as a Perkins program. A conditional program is considered a Perkins approved program for determining Participant or Concentrator status and will be evaluated by Workforce Development staff on a yearly basis.

Declared Program – A student's declared program is determined by evaluating the program code, award level, and award (PALA) submitted for the student in the Declared Majors AND Completions file of the KSPSD Academic year submission. If the PALA submitted for the student is not equivalent in the Completions and Declared Majors file, it is assumed that the student has two different programs of study.